

Project Plan for the RSL Framework Agreement

Task	Milestones	Completion date	Dec-09	Jan-10	Feb-10	Mar-10	Apr-10	May-10	Jun-10
1	Complete Contract Notice	11 th December 2009							
2	Publish Notice in OJEU	14 th December 2009							
3	Prepare PQQ	18 th January 2010							
4	Expressions of Interest received	18 th January 2010							
5	Issue PQQ	19 th January 2010							
6	Receipt of PQQ	2 nd February 2010							
7	Evaluate PQQ	5 th February 2010							
8	Create a Shortlist	5 th February 2010							
9	Finalise Brief	12 th February 2010							
10	Issue Final Brief	12 th February 2010							
11	Tender period starts	15 th February 2010							
12	Receipt of Tenders	5 th April 2010							
13	Opening of tenders	7 th April 2010							
14	Evaluation of tenders	21 st April 2010							
15	Interviews	30 th April 2010							
16	Report to Cabinet	9 th June 2010							
17	Issue Notification of Decision Letters	16 th June 2010							
18	Framework Agreement commences	28 th June 2010							